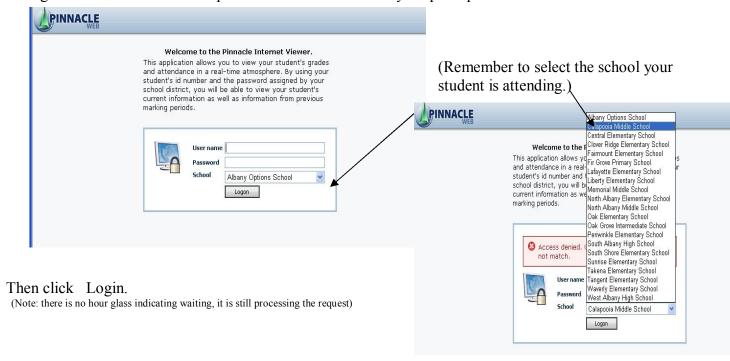**Greater Albany Public Schools**
For our future.

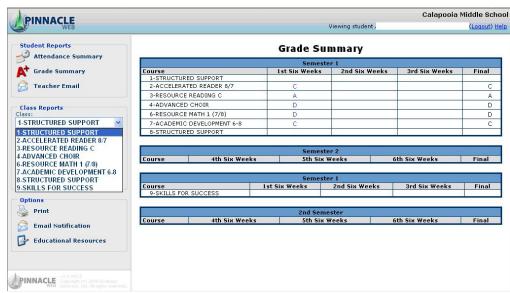# Pinnacle Internet Viewer for Parents
Quick Reference Guide
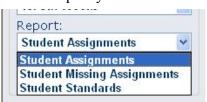
1. Go to the URL given in the letter from your school.

2. Click on the PIV button on the left side of your school's homepage.

3. Login with the user name and password on the letter from your principal.

(Remember to select the school your student is attending.)

Then click   Login.
 (Note: there is no hour glass indicating waiting, it is still processing the request)

4. The main page of the Pinnacle Internet Viewer will appear.   On the first screen, you will see the student's schedule and the Summary grades for the Marking Periods.

5. On the left of the screen shot, under Class Reports is a drop down menu with each of the students' classes listed. Select the classes of your interest.

6. Then select which report you would like to see from the dropdown "Reports" box.

7. Also at the left, under Marking Period, select the correct grading period.

8. Choose Get Report.

Sample of **Student Assignments Report**

No.	Description	Due Date	Category	Grade	Max	Letter	Comm
1	Classroom Rules	Sep 4		10	10	A	
2	Corect End Punctuation of Sentences	Sep 5	Assignments	43	48	A	
3	Goals Signed	Sep 12	Goals	8	10	B	
4	Subject of a Sentence p,7	Sep 12	Goals	18	24	C	
5	School Spirit-Extra Credit	Sep 12			0	X	
6	Newsletter Signed	Sep 15	Assignments	2	10	F	
7	Reading Log	Sep 15	Reading Log	10	10	A	
8	Open House	Sep 18		0	0	F	
9	Reading Logs	Sep 19	Reading Log	4	5	B	
10	Grade Printouts Signed	Sep 19	Assignments		10		
11	Subject and Predicate of a Sentence	Sep 25	Assignments		46		Late
12	Comprehension %	Sep 26	Comprehension		85		
13	NF Test Passed	Sep 26	Nonfiction Test Passed		100		
					78%	C	

Category	Weight	Points / Max pts.	Percent	Letter
Assignments	10	45 / 58	78%	C
Comprehension	40	0 / 0	%	
Goals	40	26 / 34	76%	C
Nonfiction Test Passed	5	0 / 0	%	
Reading Log	5	14 / 15	93%	A

Sample of **Missing Assignments Report**